



TVG Education Strategy Coordinator

Hours Per Week: 35

Term of Contract: 2 Years

Location: TVG, Lower John Street, Cork with some travelling necessary locally and regionally at points.

Salary: €47,000 per annum.

Qualifications and Attainments

Essential Criteria:

- A third level qualification in relevant areas (e.g. youth work, education, community work and social work).

Desirable Criteria

- Masters degree or other third level qualifications in a relevant area.
- Training in anti-racism (including anti-Traveller racism) and promoting equality.
- Traveller Cultural Awareness Training (TCAT) or Roma Cultural Awareness Training.

Experience

Essential:

- Proven ability in the implementation of education and training initiatives and/or the development and implementation of community development strategies.
- Minimum of 2 years in a project management or strategic planning role.
- Minimum of three years post qualification working in an education and social inclusion policy role or other relevant area.
- Demonstrated ability to work effectively with and collaborate with key stakeholders including service users.
- Experience working directly with education centres/ institutions and training centres.

- Experience of developing policy positions and effective messaging, including consultation and liaison with members and/or stakeholders.
- Experience of designing or contributing to the development of educational resources on human rights issues and/or equality matters.
- Experience in the use of monitoring and evaluation tools.
- Demonstrated capacity of building and maintaining relationships at all levels including team building, and building partnerships
- Strong negotiation and/or influencing skills.

Desirable:

- Experience working with Traveller and/or Roma communities.
- Experience of working with young people and their parents/carers.
- Experience of work with/in the Irish educational system.
- Experience in working in partnership, collaboration and advocacy using a community development approach.
- Experience in planning and providing events such as conferences, training seminars and workshops.
- Experience establishing and/or supporting committees and steering groups/working groups.
- Knowledge of youth and education policy at both Irish and EU levels.

Knowledge, Skills and Aptitude

Essential:

- Knowledge and understanding of issues and challenges affecting Traveller and Roma communities.
- Excellent and proven organisational skills and high attention to detail in managing a diverse and demanding workload
- Have an excellent working knowledge of the Education and Training Sector.
- Excellent written and verbal communication skills
- Have an excellent understanding of policy development and monitoring and evaluation processes
- Proven ability to manage a complex workload working effectively as a team member and on own initiative
- Excellent IT skills
- Commitment to community development and anti-racist principles.
- Flexibility to work at weekends and during evenings.

Garda Vetting will be required for this role. The Traveller Visibility Group CLG is an Equal Opportunities Employer.